



Erie County Industrial Development Agency (ECIDA)
Buffalo & Erie County Regional Development Corporation (RDC)
Buffalo & Erie County Industrial Land Development Corporation (ILDC)

Joint Nominating Committee Meeting

April 1, 2025
At 10:00 a.m.
ECIDA Offices
95 Perry Street, 4th Floor
Buffalo, New York 14203

1. Approval of Minutes – March 22, 2024
2. Proposed Committee Assignments and Officers
3. Adjournment

**MINUTES OF A JOINT MEETING OF THE NOMINATING COMMITTEES OF THE
ERIE COUNTY INDUSTRIAL DEVELOPMENT AGENCY (ECIDA)
BUFFALO AND ERIE COUNTY REGIONAL
DEVELOPMENT CORPORATION (RDC)
AND
BUFFALO AND ERIE COUNTY
INDUSTRIAL LAND DEVELOPMENT CORPORATION (ILDC)**

DATE AND PLACE: March 22, 2024, at the Erie County Industrial Development Agency, 95 Perry Street, Suite 403, Buffalo, New York 14203

PRESENT: Zachary Evans, Richard Lipsitz, Jr., Hon. Mark Poloncarz and Kenneth A. Schoetz

EXCUSED: None.

OTHERS PRESENT: John Cappellino, President & Chief Executive Officer; Mollie Profic, Chief Financial Officer/Assistant Secretary; Brian Krygier, Director of Information Technology; Carrie Hocieniec, Operations Assistant; and Robert G. Murray, Esq., Harris Beach PLLC/General Counsel

GUEST: None.

There being a quorum present at 12:11 p.m., the Meeting of the Members of the Joint Nominating Committee of the Erie County Industrial Development Agency, Buffalo and Erie County Regional Development Corporation and the Buffalo and Erie County Industrial Land Development Corporation was called to order by Mr. Lipsitz who presided over the meeting in the absence of Chair Poloncarz.

MINUTES

The minutes of the April 14, 2023 Meeting of the Joint Nominating Committee were presented, and upon motion made by Mr. Lipsitz and seconded by Mr. Schoetz, approval of the minutes was unanimously carried.

PROPOSED COMMITTEE ASSIGNMENTS AND OFFICERS

Mr. Cappellino reviewed the entire slate of committee member appointments and officer position appointments, noting changes over the prior year's appointments. General discussion ensued. Regarding Policy Committee membership, Mr. Cappellino confirmed that Mr. Tobia had informed staff that he would have limited availability to participate on the Committee, and as such, was no longer being proposed to continue to serve as a member of the committee.

Mr. Lipsitz moved to approve of the proposed committee member appointments and the officer position appointments, with Mr. Tobia's Policy Committee position being held vacant. Mr. Evans seconded the motion. Mr. Lipsitz called for the vote and the aforementioned motion was unanimously approved.

There being no further business to discuss, Mr. Lipsitz adjourned the meeting at 12:20 p.m.

Elizabeth A. O'Keefe, Secretary

2025 - 2026 ECIDA/RDC/ILDC Board Committees & Officers

Executive Committee ECIDA/RDC	<u>Current Committee Members</u>	<u>Proposed Committee Members</u>
7 Board members, President & CEO, as specified in By-Laws	Chair - Brenda McDuffie (Chair)	Chair - Brenda McDuffie (Chair)
	Vice Chair - Richard Lipsitz	Vice Chair – Denise Abbott
	County Executive - Hon Mark Poloncarz	County Executive - Hon Mark Poloncarz
	Mayor Buffalo – Hon. Christopher Scanlon	Mayor Buffalo – Hon. Christopher Scanlon
	Hon. Joseph Emminger (Chair, RDC Loan Committee)	Hon. Joseph Emminger (Chair, RDC Loan Committee)
	Glenn Nellis - (Representing the Finance & Audit Committee)	Glenn Nellis - (Representing the Finance & Audit Committee)
	Ken Schoetz (Chair, Loan Write-Off)	Ken Schoetz (Chair, Loan Write-Off Committee)
	President & CEO John Cappellino [non-voting]	President & CEO John Cappellino [non-voting]

Finance & Audit Committee ECIDA/RDC/ILDC	<u>Current Committee Members</u>	<u>Proposed Committee Members</u>
At least 3 Board members specified in By-Laws. Not less than 3 independent members per PAL. 3-4 Meetings a Year	Michael Szukala (Chair)	Michael Szukala (Chair)
	Penny Beckwith (M&T)	Penny Beckwith (M&T)
	Patrick Boyle	Patrick Boyle
	Allison DeHoney	Allison DeHoney
	Thomas Emmerling*	Thomas Emmerling*
	Glenn Nellis*	Glenn Nellis*
	Hon. Brian Nowak*	Hon. Brian Nowak*
	William Witzleben (M&T)	William Witzleben (M&T)

Governance Committee ECIDA/RDC/ILDC	<u>Current Committee Members</u>	<u>Proposed Committee Members</u>
At least 3 Board members specified in By-Laws. Not less than 3 independent members per PAL. 1-2 Meetings a Year	Brenda McDuffie* (Chair)	Brenda McDuffie* (Chair)
	Thomas Baines	Thomas Baines
	Zaque Evans	Zaque Evans
	Hon. John Gilmour	Jackie Hall
	Tyra Johnson*	Tyra Johnson
	Hon. Brian Kulpa	Hon. Brian Kulpa
	Hon. Christopher Scanlon	Ken Schoetz*
	Ken Schoetz*	Hon. Taisha St. Jean Tard*
	David State	David State

*Board members who fill seats required by By-laws
Nominating Committee Approved Date –

Board Approved Date –

2025 - 2026 ECIDA/RDC/ILDC Board Committees & Officers

Loan Committee ECIDA/RDC	<u>Current Committee Members</u>	<u>Proposed Committee Members</u>
By-Laws specify no more than 5 members of the Policy Committee plus 2 City members and 1 County member 6-12 Meetings a Year	Hon. Joseph Emminger (Chair)	Hon. Joseph Emminger (Chair)
	Denise Abbott	Denise Abbott
	[City 2] Rebecca Gandour	Patrick Boyle
	[Other] Nancy LaTulip	[City 2] Rebecca Gandour
	[County 1] David McKinley (Community Bank N.A.)	[Other] Nancy LaTulip
	[Other] Michael Taylor (Pursuit Lending)	[County 1] David McKinley (Community Bank N.A.)
	[City 1] Royce Woods (Evans Bank)	Hon. Brian Nowak
		Hon. Taisha St. Jean Tard
	[Other] Michael Taylor (Pursuit Lending)	
	[City 1] Royce Woods (Evans Bank)	

Loan Write-off Committee ECIDA/RDC/ILDC	<u>Current Committee Members</u>	<u>Proposed Committee Members</u>
At least 3 Board members specified in By-Laws 1 Meeting a Year	Ken Schoetz*(Chair)	Ken Schoetz*(Chair)
	Penny Beckwith (M&T)	Penny Beckwith (M&T)
	Tyra Johnson*	Tyra Johnson*
	Brian Nowak*	Brian Nowak*
	William Witzleben (M&T)	William Witzleben (M&T)

Compensation Committee ECIDA	<u>Current Committee Members</u>	<u>Proposed Committee Members</u>
No by-law requirement 1-2 Meetings a Year	Hon. Mark Poloncarz (Chair)	Hon. Mark Poloncarz (Chair)
	Rev. Mark Blue	Denise Abbott
	Michael Hughes	Rev. Mark Blue
	Richard Lipsitz	Brenda McDuffie
	Brenda McDuffie	Hon. Timothy Myers
	Ken Schoetz	Ken Schoetz

Nominating Committee ECIDA/RDC/ILDC	<u>Current Committee Members</u>	<u>Proposed Committee Members</u>
No by-law requirement 1 Meeting a Year	Hon. Mark Poloncarz (Chair)	Hon. Mark Poloncarz (Chair)
	Rev. Mark Blue	Dr. Lavonne Ansari
	Zaque Evans	Rev. Mark Blue
	Richard Lipsitz	Brenda McDuffie
	Ken Schoetz	Ken Schoetz

*Board members who fill seats required by By-laws

Nominating Committee Approved Date –

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2025 - 2026 ECIDA/RDC/ILDC Board Committees & Officers

Policy Committee ECIDA/RDC	<u>Current Committee Members</u>	<u>Proposed Committee Members</u>
At least 3 Board members specified in By-Laws 10-12 Meetings a year	Richard Lipsitz* (Chair)	Denise Abbott (Chair)
	Denise Abbott	A.J. Baynes
	Hon. April Baskin	Rev. Mark Blue*
	A.J. Baynes	Zaque Evans
	Rev. Mark Blue*	Gregory Inglut
	Hon. Byron Brown	Richard Lipsitz
	Zaque Evans	Susan McCartney
	Gregory Inglut	Brenda McDuffie*
	Susan McCartney	Glenn Nellis
	Brenda McDuffie*	Hon. Brian Nowak
	Glenn Nellis	Peter Petrella
	Laura Smith	Hon. Christopher Scanlon
	David State	Laura Smith
Lavon Stevens	David State	
Paul Vukelic	Lavon Stevens	

<u>OFFICERS</u>	<u>Current Officers</u>			<u>Proposed Officers</u>		
	<u>ECIDA</u>	<u>RDC</u>	<u>ILDC</u>	<u>ECIDA</u>	<u>RDC</u>	<u>ILDC</u>
Chair	Brenda McDuffie		Hon. Mark Poloncarz	Brenda McDuffie		Hon. Mark Poloncarz
Vice Chair	Richard Lipsitz			Denise Abbott		
President & CEO	John Cappellino			John Cappellino		
Vice President	Mollie Profic, Beth O'Keefe			Mollie Profic, Beth O'Keefe		
Treasurer	Mollie Profic			Mollie Profic		
Assistant Treasurers	Jerry Manhard, Atiqa Abidi, Daryl Spulecki			Jerry Manhard, Atiqa Abidi, Daryl Spulecki		
Secretary	Beth O'Keefe			Beth O'Keefe		
Assistant Secretaries	Jerry Manhard, Carrie Hocieniec			Jerry Manhard, Carrie Hocieniec		

OTHER DESIGNATED POSITIONS	<u>Designated Positions</u>	<u>Designated Positions</u>
Chief Financial Officer	Mollie Profic	Mollie Profic
Accounting Manager	Atiqa Abidi	Atiqa Abidi
Chief Lending Officer	Jerry Manhard	Jerry Manhard
Contracting Officer (required in Property Disposition Policy)	Mollie Profic	Mollie Profic
Electronic Records Retention Officer	Brian Krygier	Brian Krygier
Ethics Officer (required in Conflict of Interest Policy)	John Cappellino	John Cappellino
FOIL Officer	Robbie Ann McPherson	Robbie Ann McPherson
FOIL Appeals Officer	John Cappellino	John Cappellino
Human Resources Officers	Mollie Profic, Pat Smith	Mollie Profic, Pat Smith
Non-electronic Records Retention Officer	Carrie Hocieniec	Carrie Hocieniec

*Board members who fill seats required by By-laws
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